

CrossLink Fundings

Short Sale Package CHECKLIST

Realtor / Foreclosure Consultant's Name _____

Phone # _____ Email: _____

Short Sale Property Address: _____

Please make a copy of each document for each lien holder (mortgage company) and then fax this form plus all documents to **1-866-929-7688**.

Required by Homeowner

- Authorization Form
- Option Contract
- Hardship Letter
- Financial Statement
- Pay Stubs (Most Recent Month)
- Bank Statements (Most Recent 2 Months)
- Tax Returns (Last 2 Years)
- Mortgage Statement for each Lien
- Any Documents Supporting Hardship (past due bills)

Realtor / Foreclosure Consultant

- Comps (MLS Actives, Pending & Solds to support discounted price)
- Repairs List
- Property Taxes (Current and Past Due)
- HUD-1 Settlement Statement (See the [Short Sale Analyzer](#) if you need help)
- Pre-Approval Letter ([CrossLink Funding](#) can provide this for you)

To avoid any seasoning issues, we highly recommend the use of a Land Trust. A sample Land Trust Agreement, Deed and other documents are available with the [Short Sale Analyzer](#). Consult with your Attorney for State Compliance.

To properly disclose your re-sell intentions, we highly recommend the use of the Option Contract when negotiating the Short Sale.